

# Application Guide for Foreigners for the Spring Semester in the 2022 Academic Year

- ※ Admission guidelines are subject to change according to the guidelines of the Ministry of Education, etc.
- ※ Please check the final admission guidelines later



건강한 웃음을 주는 사람들 —

**동남보건대학교**  
DONGNAM HEALTH UNIVERSITY

# 1. Departments and Number of Students

| Academic Years                             | Departments                               | No.of Students |
|--|---|----------------|
|  |   | Day Classes    |
| 3  | Dept. of Radiologic Technology            | No limit       |
|  | Dept. of Clinical Laboratory Science      |                |
|  | Dept. of Food & Nutrition                 |                |
|  | Dept. of Food & Pharm                     |                |
|  | Dept. of Physical Therapy                 |                |
|  | Dept. of Bio & Environmental Science      |                |
|  | Dept. of Early Childhood Education        | No Recruitment |
| 4  | Dept. of Nursing                          | No limit       |
| 3  | Dept. of Dental Technology                |                |
|  | Dept. of Dental Hygiene                   |                |
|  | Dept. of Optometry & Vision Science       |                |
|  | Dept. of health and child care counseling |                |
|  | Dept. of Tax & Accounting                 |                |
|  | Dept. of Converged Medical Tourism        |                |
|  | Dept. of Emergency Medical Tchnology      |                |
|  | Dept. of Beauty Care                      |                |
|  | Dept. of Occupational Therapy             |                |
| Dept. of Applied Medical Image 3D Modeling |   |                |

# 2. Details of Application Period and Location

| Classification                               | Period  | Detail   |
|--|---|--|
| Submission of Application Form and Materials | 2021.12.30.(Thu.) 10:00~<br>2022.01.12.(Wed.) 16:00 | - Visit the Admission Office on the 5 <sup>th</sup> floor of the university main building (In Person Only) |
| Admission Notification                       | 2022.02.08.(The.) 14:00                             | - Announced online at Admission Office Page of Dongnam Health University website                           |
| Registration                                 | 2022.02.09.(Wed.) 16:00                             | - Every Branch of Woori Bank (A virtual account provided)<br>- Refer to the Bill for More Detail           |
| First Day of Class                           | 2022.03.02.(Wed.)                                   | - Notification of Timetable of Each Department on a later date   |

※ Please note that no information will be personally sent so get familiar with the nformation above.

# 3. Qualifications

## 아래 지원자격 중 택1

- ① Students with non-Korean nationality and non-Korean parents who graduated from a high school in or outside Korea and acquired level 3 or higher on the Test of Proficiency in Korean (TOPIK) administered by the National Institute for International Education
- ② Students with a D-4(General Trainee) visa who are staying in Korea that have acquired TOPIK level 3 or higher, with no disqualifying factors for a change to a D-2(Student) visa. (Even if accepted, admission will be rescinded if visa is not changed (including extension of stay duration) to a D-2(Student) visa before beginning of the semester)
- ③ Students with non-Korean nationality and non-Korean parents who graduated (or are waiting to graduate) from a high school in or outside Korea that passed the test of proficiency in Korean administered by Dongnam Health University after acquiring TOPIK level 2. (Extension of stay duration is not possible unless they acquire level 3 or higher on the Test of Proficiency in Korean(TOPIK) administered by the National Institute for International Education within six months of entry into Korea)

## 4. Required Documents

- ※ From January 1, 2011, people with multiple nationalities according to Article 11 (2) of the Nationality Act are treated as only Korean and are not eligible for this recruitment for foreigners.
- ※ Students with non-Korean nationality and non-Korean parents who completed elementary and secondary education from a country with a less-than-12-year academic system are also qualified.
- ※ Other admission requirements are applied according to 「Management Standards for Non-Korean International Students and Language Study Students (most recent amendment)」

| Required documents   | Special Notes  |
|--|--|
| 1. Application Form (1 identification picture attached)  | All forms can be downloaded from the Admissions Office page of Dongnam Health University website (Click on "Application Guide for Foreign Applicants") |
| 2. Sponsor's affidavit of support  |  |
| 3. Personal Information Collection·Usage·Third-Party Disclosure Consent Form   |  |
| 4. A graduation certificate of the highest institution   | Refer to the "Special Notes" below.  |
| 5. A transcript of the whole academic years at the highest institution   |  |
| 6. A registered family record focused on the applicant   | A registered family record with all the family members enlisted in case of Chinese applicants  |
| 7. A certificate of the applicant's entry into and departure from the country  |  |
| 8. A copy of the applicant's passport and 3 identification pictures with the applicant's name on the other side (3.5 x 4.5 cm sized)   |  |
| 9. Applicant's alien registration card or a certificate of applicant's alien registration  |  |
| 10. Copies of parents' ID cards  |  |
| 11. Alien registration card of the applicant's parent or a certificate of alien registration of the applicant's parent   | Only for relevant applicants   |
| 12. Certificate of Korean Proficiency at the level 3 or up of TOPIK administered by the National Institute for International Education   | Valid for two years after your test score announcement day   |
| 13. A certificate of the applicant's financial affordability A bank statement which shows the current balance of \$ 20,000 or more in US dollars under the name of the applicant | Issued for the applicant's own account only by a domestic bank (one month or longer period of deposit)<br>– Issued within 30 days of application       |

## 5. Special Notes

All documents must be submitted by the applicant in person within the application period (Visit the university to apply, Admissions Office)

- Submitted documents will not be returned
- All documents submitted must have an issue date within 6 months of the application deadline
- Documents in languages other than Korean or English must be translated into Korean or English and notarized for submission (with the original)
- Regarding educational background (Highschool) and school transcripts

Choose one of a, b, c below and submit it with a Korean or English translated copy if the document is not issued in Korean or English.

| Classification        | What to submit  | Notes |
|-----------------------|---|-------|
| Apostille members     | a. Submission of "Apostille certificate" issued by the Apostille institution in the country where the school is located   |       |
| Non-Apostille members | b. Submission of a diploma certified by Korean consulate in the country where the school is located or by the consulate of the applicant's country in Korea   |       |
|                       | c. Certificated report by China Academic Degrees & Graduate Education Information ( <a href="http://www.cdgd.edu.cn">www.cdgd.edu.cn</a> ) or China Credentials Verification( <a href="http://www.chsi.com.cn">www.chsi.com.cn</a> ) for applicants educated in China |       |

※ Procedure to obtain "Apostille"



※ For further information about "Apostille": first click on [www.0404.go.kr](http://www.0404.go.kr), then "Consular service/Visa", and then "Apostille"

- Applicant's financial affordability will be evaluated based on the bank statement which shows the current balance of \$ 20,000 or more in US dollars for the average tuition and living expenses for one year under the name of the applicant (one month or longer period of deposit)

## 6. Evaluation Method

100% document evaluation

- If the document evaluation results of an applicant's scholastic ability or financial situation do not meet standards, the applicant may not be accepted.
- Applicants who fail to submit documents or submit invalid documents will be disqualified.

## 7. Application Fee

₩ 20,000

## 8. Registration Process

- If registration is not made within the stated registration period, admission will be rescinded.

- Students cannot register for 2 or more universities with the same admission semester, and violators may have their admission rescinded even after admission.

-If a student seeks to cancel registration due to unavoidable circumstances, they may visit the university during the tuition refund period to make a request and receive a refund through the prescribed process. Post-admission registration withdrawal and tuition refunds are conducted in accordance with Rules on Tuition and Admission Fees of the University.

## 9. Admission Withdrawal and Tuition Refund

| How to apply   | Visit the Admissions Office to apply                         |
|----------------|--|
| Period         | 2022.02.10.(Thu.) ~ 02.28(Mon.) 15:00                        |
| When to refund | Transferred to the account within two days after application |
| Refund Policy  | Rules on tuition and admission fees                          |

- Deposits cannot be refunded on the same day, but can be refunded on the day after deposit (based on business days)

- Admission withdrawals and tuition refund requests must be made from 10:00~16:00, but admission withdrawals and tuition refunds on the final date of 2022.02.28.(Mon.) will be deposited online by 2022.03.02.(Wed.) only for requests made before 15:00 on that date.

- Students who request a tuition refund on the semester start date and after will be considered not an admission withdrawal but leaving school, and tuition will be refunded in accordance with [Rules on Tuition and Admission Fees of the University]

※ Rules on Tuition of Universities Article 6 (2) (Education Ministry Ordinance 1)

| Period   | Amount of Refund |
|--|------------------|
| Within 30 days after the first day of class        | 5/6 of tuition   |
| From 30th day to 60th after the first day of class | 2/3 of tuition   |
| From 61st day to 90th after the first day of class | 1/2 of tuition   |
| Over 90 days after the first day of class          | None             |

- If cause for refund occurs before the corresponding semester start date, tuition that has already been paid will be completely refunded.

- If cause for refund occurs after the corresponding semester start date, admission fee will not be refunded, but tuition(excluding admission fee) will be refunded according to the chart above.

- Rules on university tuition and admission fees are subject to change.

## 10. Notes for Applicants

Only students who have visited the university's admissions office for a document review will have their application accepted.

- Document evaluation may be supplemented with an interview for applied major.

- Documents in addition to the requirements above may be requested if deemed necessary for determining eligibility.

- Contact information within Korea must be filled in, and the contact information entered on the admission form must be reachable during application period. The applicant assumes responsibility for negative consequences due to failure to stay in contact.

- If submitted documents are proven false, or if an applicant is discovered to be non-eligible or to have used other unlawful methods for acceptance or admission, matriculation will be rescinded even after admission, and tuition and other fees that have already been paid will not be refunded.

- The applicant should submit documents required for changing a D-4 (General Trainee) visa to a D-2 (Student) visa and follow other visa application procedures by attaching university application documents to applicant's own documents and submitting them to the corresponding immigration office as principle.

- After the university issues a standard letter of admission on passing the document evaluation, the applicant must request the change to a D-2 (Student) visa at the immigration office in person.

- If the authorities concerned do not permit the change to a D-2 (Student) visa before admission, admission will be rescinded and tuition will be fully refunded.

- Details not specifically clarified in the application guidelines will be applied after deliberation from the admissions board.

※ For further details, please inquire with the admissions office. 031-249-6262